

Best Backup

Providing Peace of Mind for Business



Quick Start Guide – Microsoft Windows

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Best Backup v5.2

Quick Start Guide

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Introduction

This quick start guide will take you through the key steps required to get up and running with the Best Backup online data backup & storage service. Once you have completed the setup of the Best Backup agent and created your first backup policy, you may wish to peruse the user guide which is available from the **Help** menu in the Best Backup agent console. The user guide contains detailed information about all of the functions available in the agent and advice on backing up key applications.

System Requirements

In order to run the Best Backup Agent for Microsoft Windows, your system needs to meet the following minimum requirements:

- Operating System : Windows 95 / 98 / ME / NT / 2000 / XP / 2003 / Vista
- Memory : 128 Mbytes
- Disk Space : 100 Mbytes
- Network Protocol : TCP/IP (Http/Https)
- Additional Requirements:
 - Windows 95 - Please download and install Windows Socket 2 Update for Windows 95 (w95ws2setup.exe)
 - Windows NT / 2000 / XP / 2003 - Please make sure you have logged onto Windows using an account with administrative privileges

Download

Download the appropriate Best Backup Agent to the machine(s) you wish to protect from www.bestbackup.net/downloads.html

Three different agents are available for Windows. Choose the appropriate download for your operating system.

Best Backup Agent 1 - Windows 95 / 98 / ME / NT

Best Backup Agent 2 - Windows 2000 / XP / 2003 / Vista - 32 bit

Best Backup Agent 3 - Windows 2000 / XP / 2003 / Vista - x64 bit

Setup the Agent

1. After you have downloaded the appropriate setup file above, check that you are still connected to the Internet and run the setup file by double-clicking on it or right clicking and selecting Open.
2. Follow the instructions on the installation wizard to complete installation.
3. When finished, a new icon depicting the Best Backup logo will be installed to the system tray (near the clock) and the Best Backup Agent will be launched automatically.
4. If you are trialling our service, select **Trial Registration** and press the **Next** button

- i. Enter the **Login Name** and **Password** of your choice. We would suggest that you choose a login name that reflects your organisation name plus a unique name, i.e. your machine name. For example, acme-server001.

Important: Both login Names and Passwords are case sensitive

- ii. Enter your **Email address** in the text field provided.

Important: You will need to provide an email address for an account you have access to in order to receive backup and restore status reports.

- iii. Press the **Submit** button
 - iv. You should now be authenticated to the Storage Vault. If the Login Name you chose is already taken by another user, you will be prompted to try a different login name.
5. If you have a backup account already, select **User Logon** and login to the Storage Vault with your existing Login Name and password.

Important: Both login Names and Passwords are case sensitive

6. If this is your first time logging into the Storage Vault, you will be guided to create a backup set
 - i. Enter a backup set name of your choice in the **Name** field
 - ii. Select the files that you want to backup
 - iii. Setup the backup schedule by pressing the **Properties** button (please note that you can add multiple backup schedules to a backup set)
 - iv. Setup the encryption setting for your backup set.

We recommend that you set a separate encryption key and keep a written copy of it in a safe place. You will not be able to restore files without it.

- v. Press the **Finish** button

Scheduled backups will run automatically if you leave your computer on.

7. To run a backup immediately, select your backup set from the left panel and press the **Start Backup** button above. Select **Off-site Backup Server** and press the **OK** button.
8. Congratulations, you have finished the Best Backup quick setup process. For more detailed information about backing up applications, etc. Consult the user guide available from the **Help** menu.